

**BY ORDER OF THE COMMANDER
AIR FORCE RESERVE COMMAND**



AIR FORCE INSTRUCTION 21-103

**AIR FORCE RESERVE COMMAND
Supplement 1**

15 April 1999

Maintenance

**EQUIPMENT INVENTORY, STATUS AND
UTILIZATION REPORTING**

NOTICE: This publication is available digitally on the HQ AFRC WWW site at <http://www.afrc.af.mil>.

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(Mrs. Sue H. Kidd)
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The OPR for this supplement is HQ AFRC/LGQRA (Mrs Sue H. Kidd). This supplement implements and extends the guidance of Air Force Instruction (AFI) 21-103, 20 Jul 1998. The AFI is published word-for word without editorial review. Air Force Reserve supplementary material is indicated by “(AFRC)” in boldface type. This supplement describes Air Force Reserve procedures to be used in conjunction with the basic instruction. Upon receipt of this integrated supplement discard the Air Force basic.

SUMMARY OF REVISIONS

This revision incorporates changes in the basic instruction. A(I) indicates revisions from the previous edition.

1.3. Address questions concerning procedures contained in the basic instruction through command channels to the appropriate HQ AFRC office of collateral responsibility (OCR) listed in attachment 17 of this supplement. Send recommendations for changes through command channels to the appropriate OCR at HQ AFRC.

2.5.1. (Added) (Bullet 5) AFRC wing commanders furnish HQ AFRC/LGQRA, annually in June, the name and telephone number of the individual who can resolve unit errors in inventory and status reporting. Also report when change occurs.

2.5.2. (Added) (Bullet 12) Wing commanders furnish HQ AFRC/DOTSF the name and telephone number of the individual who can resolve errors in utilization reporting.

2.6.1. Ensure a validation process is established at each location whereby operations and maintenance personnel validate flying hour execution no less than once per month. This process should be established at both unit equipped and associate units. Review process operations as part of Unit Compliance Inspection (UCI). Not only should flying hours be validated locally between operations and maintenance, but

also against the AFRC Flying Hour Program Report. Hours displayed in this report are the actual hours reported to Air Staff. These hours affect out year programming, AFCAIG rates, and manpower. Every effort should be made to ensure accuracy. If discrepancies are noted, first fix at local level. If unable to do so, contact HQ AFRC/DOTS.

2.14. When aircraft are in this category--that is, when HQ AFMC (MTC command code) assumes possession--units ensure possession loss is transmitted and message is sent.

2.16. AFRC units include airframe hours and reason for movement in gain messages.

2.17. AFRC units include reason for movement in loss messages.

2.19. The use of possession code "BT" 5 days preceding delivery and 5 days after receipt is authorized for intracommand assignments. Authorized time period for processing intercommand assignments is 15 days. Units may use this code for a period of 7 days when aircraft return from scheduled programmed depot maintenance (PDM) at a depot facility. A message is required on possession purpose identifier code "LF" transactions.

2.22.2. For HQ AFRC, the only possession purpose identifiers to be used for computing and reporting rates and standards are CC, CA, and TF.

2.28. PEC, data codes, and data item names for AFRC aircraft are as shown in attachment 18 of this supplement.

4.5. HQ AFRC/LGQRA is the command OPR for the reporting system.

5.1. Units involved with aircraft reassignments to or from other commands/units comply with the reporting requirements in basic chapter 5.

Attachment 17(Added)**LIST OF HQ AFRC OCRS**

CHAPTER	OCR
1 All Sections	LGQRA
2 Aircraft Inventory Accounting Subsystem, Status Reporting Aircraft Utilization and Flying Hour	LGQRA DOTSF
4 Trainer Inventory Accounting Trainer Utilization	LGQRA DOTSF

Attachment 18 (Added)

AFRC AIRCRAFT AND PEC

AIRCRAFT	DATA CODE	DATA ITEM NAME	PEC	ASGN CODES	PURPOSE
A-10A	FTR	Fighter	0502713F	CC	
OA-10A	FTR	Fighter	0502718F	CC	
OA/A-10A	FTR	Fighter Training	0502717F	TF	
C-130E	SOP	Special Operations	1100611F	CA	
MC-130E/P	SOP	Special Operations	1100611F	CA	
C-130E/H	ALF	Airlift	0504343F	CA	
KC-135E/R	ARF	Air Refueling	0501421F	CA	
HC-130N/P	RSQ	Rescue	0503122F	CA	
WC-130H/J	WER	Weather Reconn	0503124F	CA	
F-16C/D	FTR	Fighter	0502716F	CC	
C-5A	ALF	Airlift	0504219F	CA	
C-141B/C	ALF	Airlift	0504210F	CA	
HH-60G	RSQ	Rescue	0503122F	CA	
C-130E	RSQ	Rescue	0503122F	CA	
B-52H	BHV	Bomber Heavy	0501720F	CA	

Associated PEC Codes are:

AIRCRAFT	PEC
C-141	0504215F
C-5	0504217F
C-17	0504218F
C-9	0504216F
KC-135R	0501422F
KC-10	0502721F
E3	0501312F

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